



**OFFICERS MEETING MINUTES**  
**4<sup>th</sup> April 2023**

**The Talbot Hotel, Newtown and via zoom.**

**1. OPEN AND APOLOGIES**

The meeting opened at 6:00pm

**The following Committee Members were present:**

Chris Price, Shaun Patmore, Leah Renton, Tim Robson, Rebekah Ramsay, Mark de Jong

**The following apologies were recorded:** N/A

**The following were in attendance:** Jasmin Emerson

**2. DISCLOSURES OF CONFLICT OF INTEREST**

None recorded.

**3. CONFIRMATION OF MINUTES- PREVIOUS COMMITTEE MEETING**

The minutes of the previous meeting on 07/03/23 were confirmed.

**Moved:** Chris Price

**Seconded:** Tim Robson

**4. BUSINESS ARISING FROM PREVIOUS MEETING**

- Martin DNF due to 75% allowance  
 - **Resolved**  
 - The timing system has been updated to incorporate and allow this, rather than showing DNF

**4.1 ACTION SHEET**

- Kylie will check with Grahame about 2 hr event, SSP/SBK number of laps  
 - **Not done**  
 - carried forward to next full committee meeting
- Kylie will request TRRC points tally from TMCC in preparation for round 2  
 - **Resolved**  
 - Kylie requested TRRC points from round 1
- Shaun will work with Trevor to reinstate 100 old transponders and batteries.  
 - **Not done**  
 - Carried forward to next full committee meeting
- Work on recruiting officials and upskilling into key official roles.  
 - **Resolved**  
 - A level 2/3 officials course has been confirmed for 16/04/23  
*This will become a standing agenda item*
- To create a junior development program including program of events, costs, promotional ideas, flyers and flyer drop locations marquee setup at dirt track clubs and potential sponsors.  
 - **Not done**  
 - Carried forward to next full committee meeting
- Levi day has suggested coaching session, will need to provide a proposed plan/pricing structure  
 - **Not done**  
 - Carried forward to next full committee meeting
- Officers workshop – the next workshop will be held 20/03/23.  
 - **Resolved**  
 - Workshop cancelled as it was agreed it was not required.

- Need to increase awareness for road riders to attend public ride days
  - Will become standing agenda item
- Mark to call Don Potter and request extra key and discuss lock box
  - **Not done**
  - Carried forward to next full committee meeting
- Supp regs to be posted on Facebook
  - **Resolved**
  - Supp regs were posted on Facebook
- Kylie to be included in proposed supp reg emails-
  - **Resolved**
  - approved by the committee and noted by Bek
- Propose to include up to 400cc single cylinder in Lites production class.
  - **Resolved**
  - Chris referred this to TMCC and they agreed.
  - **ACTION** - Supp regs to be updated to include up to 400cc single production class in Lites production class. Chris to refer this to Karen Webb.
- Work on creating an excel sheet with macros to convert ridernet data to entry sheets and scrutineer sheets
  - **Not done**
  - Carried forward to next full committee meeting
- Mark to design a brochure of information for new riders
  - **Not done**
  - Carried forward to next full committee meeting
- Propose a volunteer reward system.
  - **Not done**
  - Carried forward to next full committee meeting
- Refund document to be posted on Facebook
  - **Resolved**
  - Refund document created and approved, posted on Facebook.
- Fire extinguishers- Officers will follow up on number on hand and being accessible.
  - **Resolved**
  - Number on hand checked and sufficient.
- Circulate timeline of dates for entries, late entries, timing meetings and race format proposal.
  - **Resolved**
  - Timelines/deadlines document for pre race event created and approved.

#### **AHRRC ITEMS:**

- Trophy samples to be presented for review. Bring a trophy sample and pricing details along. Chris provided an example of a trophy for consideration.
  - **ACTION** - Bek to report back within 1 week on alternate timber designs for the trophy idea presented by Chris.
  - **ACTION** - Mark to report back on costings and ideas for aluminium backing for trophy idea presented by Chris.
  - **ACTION** – Matt Phipps to present trophy at the next full committee meeting.
- Shaun to seek Events Tas grant opportunities for Historics event
  - **Not done**
  - Carried forward to next full committee meeting
- Check Tues/Wed between Historics and 2 hour event if available for practice days
  - **Not done**
  - Carried forward to next full committee meeting

	<ul style="list-style-type: none"> <li>Follow up on Claude Neon signs, banners, local promotion, flyers and material. <ul style="list-style-type: none"> <li>- <b>Not done</b></li> <li>- Carried forward to next full committee meeting</li> </ul> </li> </ul> <p>A summary of the discussion and further actions are attached as Appendix A.</p>
5. REFUNDS X 2 TO CONSIDER	<p>Applications for refunds presented to Officers for review. Peter McEldowney - approved, Gus O'Halloran – declined. <b>ACTION:</b> Chris to refund Peter McEldowney and Gus O' Halloran</p>
6. SRCT ROUND 2 FORMAT & TROPHIES	<p>The Officers suggested the Club championship classes will remain the same for the duration of 2023. The feature races including Race your mate and Allpowers were well received, with positive feedback. The Officers will consider the feature race formats and propose any updates/changes. <b>ACTION:</b> Brett will order trophies for SRCT Club Round 2</p>
7. MTAS AGM	<p>The MTAS AGM will be held on April 26<sup>th</sup> Karen Webb will be attending.</p>
8. GENERAL BUSINESS	<ul style="list-style-type: none"> <li>Timing issues raised -Natsoft timing dropped out during racing on 02/04 and Shaun discovered the start line timing box had an insect issue in the conduit that affected the connection. <b>ACTION:</b> - Shaun will ask the timing team to inspect the start line timing box as part of pre event checks and setup.</li> <li>Due to the timing dropping out, the points awarded in Lites/Lites GP, Golden Era over 500 and Pre modern open need to be corrected and updated in Natsoft. Members will be advised of the error on Facebook. <b>ACTION</b> - Kylie to work with Grahame to get the points corrected and uploaded to Natsoft and Kylie will draft a Facebook post to notify members.</li> <li>Junior development program/promotion – Jeremy is preparing a bike for juniors to use, but a plan is needed to introduce new juniors to the club and racing. The junior class on 02/04 could not go ahead due to lack of riders, Firstly the club can start to attract new juniors by placing promotional posters at local bike shops. - Jeremy has a R15 setup for junior use. <b>ACTION</b> – Chris to refund the 2 juniors that entered, Jett Pryor &amp; David Coward <b>ACTION</b> - Bek to create a draft junior promotion poster to present at next meeting.</li> <li>Create SOPS - It is agreed the club need a standard set of SOPS to be created for essential club tasks. <b>ACTION</b> - Jasmin to circulate the SOPS created so far and create a total of 10 SOPS to present at next meeting.</li> <li>Ridernet issues- these can be raised with Ben at MTAS as he is on the ridernet committee, current issues include: unable to create a discount/voucher option, unable to enter new members without a current profile. <b>ACTION</b> – Jasmin to work with Karen to relay ridernet issues to Ben</li> <li>Timing equipment -The timing team need to prepare equipment to manage the number of riders due to attend the AHRRC. The timing decoder box is aged, and a new box is an approx cost of \$5,000 <b>ACTION</b> - Shaun to research price of new timing decoder box</li> <li>Official Coaches -The club doesn't currently have a coach in the area, to endorse juniors. <b>ACTION</b> – Leah to discuss coaching requirements with MTAS</li> <li>Website updates - needs general updates and new lap records to be updated, including B. Simmonds recent SBK record and T. Ocean recent F3 record. <b>ACTION</b> - Jasmin and Shaun to update SRCT website with lap records and general updates.</li> </ul>
9. NEXT MEETING	<p>Committee Meeting - Tuesday 2nd May at 6:00pm at the Talbot Hotel and via zoom</p>
10. MEETING CLOSE	<p>The meeting closed at 7:50pm</p>