



OFFICERS MEETING MINUTES
7th February 2023

The Talbot Hotel, Newtown and via zoom.

1. OPEN AND APOLOGIES	<p>The meeting opened at 6:04 pm</p> <p>The following Officers were present: Chris Price, Mark de Jong, Tim Robson, Rebekah Ramsay, Leah Renton, Shaun Patmore by zoom.</p> <p>The following apologies were recorded: N/A</p> <p>Absent: N/A</p>
2. DISCLOSURES OF CONFLICT OF INTEREST	<p>The following were in attendance: Jasmin Emerson</p> <p>None recorded.</p>
3. CONFIRMATION OF MINUTES- PREVIOUS COMMITTEE MEETING	<p>The minutes of the previous meeting on 05/01/23 were confirmed.</p> <p>Moved: Shaun Patmore Seconded: Mark de Jong</p>
4. BUSINESS ARISING FROM PREVIOUS MEETING	<p>A summary of the discussion and further actions are attached as Appendix A.</p>
5. FINANCE 5.1 REPORT ON FINANCES OF THE CLUB	<p>January 8th ride day loss of \$450 February 5th ride day loss of \$630 February 6th race day profit of \$1200</p>
6. ROLES & RESPONSIBILITIES OF OFFICERS	<p>The AGM is due to be held in June, all positions will be open. Round the table conversations about how people are feeling about their role.</p> <p>Discussed workload, conflicting priorities, meeting deadlines and the need to set clear expectations and define roles.</p> <p>An Officers workshop will be held on 20/02/23 to discuss/define roles and scope out a delegation matrix.</p>
7. INTERCLUB MEETING	<p>Discussed the interclub meeting minutes including: B & C grade trophies SBK & SSP including premodern. Refund procedure Premodern rolling dates Number of laps for SBK</p> <p>Chris will circulate the points by email for the Officers to review. The proposed changes will be recommended for the full Committee to review and endorse.</p>
8. JUNIOR PROGRAM	<p>Carried forward</p>

9. HISTORIC EVENT PLANNING	Shaun has formed a sub committee with Tim Robson and Jasmin Emerson (pending Committee approval) for the event and has emailed a plan of the equipment required, the expected costs and has asked the Officers to review the entry prices so they can be confirmed for permits to be able to go ahead.
10. JUNIOR ENDORSEMENTS	Carried forward
11. LATE ENTRIES/LATE FEES	Late entries procedure: Dates to be set and consistence for all race events. Tim to discuss expectations with Kylie and Graham and make a recommendation to the full Committee.
12. GENERAL BUSINESS	N/A
13. NEXT MEETING	Tuesday 7 th of March
13. MEETING CLOSE	The meeting closed at 8:29pm
