



COMMITTEE MEETING MINUTES
31st August 2022

The Talbot Hotel, Newtown and via zoom.

1. OPEN AND APOLOGIES

The meeting opened at 6:02pm

The following Committee Members were present:

Chris Price, Leah Renton, Tim Robson, Rebekah Ramsay, Jesse Woods, Brett Simmonds, Kylie Phipps, Matt Phipps, Trevor Renton, Daniel Briggs.

Karin Mathison, Michael Andrews and Garth Newton by zoom.

The following apologies were recorded:

Mark de Jong, Shaun Patmore, Peter Woods, Karen Evans.

Absent: Jeremy Huddlestone, Eleanor Renton.

The following were in attendance:

Jasmin Emerson, Harley Phipps

2. DISCLOSURES OF CONFLICT OF INTEREST

None recorded.

3. CONFIRMATION OF MINUTES- PREVIOUS COMMITTEE MEETING

The minutes of the previous Committee meeting held on 05/07/22 and the minutes of the Officers meeting held on 09/08/22 were confirmed.

Moved: Rebekah Ramsay

Seconded: Leah Renton

4. BUSINESS ARISING

N/A items 6 & 7 in lieu

5. FINANCE

No report received due to no events held over Winter break

5.1 REPORT ON FINANCES OF THE CLUB

N/A

6. OFFICERS MEETING REPORT

6.1 RESOLUTIONS FOR THE COMMITTEE

1. The Committee agreed the Officers will meet every second month to discuss matters arising and create potential solutions to present for Committee consideration.
2. The full Committee will meet every other month to discuss matters that require full Committee consideration and endorsement.
3. Any action items arising from the Officers meeting will be distributed by email to the Committee as a circular resolution in between meetings.
4. The camping rules document was endorsed by the Committee and will be included on the SRCT website and in the supplementary regulations.

6.2 OTHER ACTIONS	Matters arising from the Officers meeting were reviewed, A summary of the discussion and further actions are attached as Appendix A.
7. CLUB ADMINISTRATOR REPORT	
7.1 ACTIVITIES OVERVIEW	Jasmin discussed her activities as follows: Administration tasks, coordinating private practice days, creating checklists and SOP's, comparing ambulance pricing, creating a scan and ride concept for rider sign on. Seeking publicity opportunities to promote the club and events through AMCN, local newspapers and social media.
7.2 RIDE & RACE DAY ARRANGEMENTS	Ride and Race Day key officials for 11/09/22 have been confirmed and further volunteer roles and assigned tasks will be forwarded to the Committee.
8. FOR DISCUSSION	
8.1 RIDE & RACE DAY OFFICIALS (RECRUITMENT & TRAINING)	The Committee discussed the lack of officials and the need to identify how to seek, train, and engage volunteers. Ideas include: <ol style="list-style-type: none"> 1. A volunteer social night which includes training. 2. Keeping a record of current officials and level status. 3. Keeping up morale and not letting volunteers go without recognition and ensuring there are enough people to share the tasks.
9. GENERAL BUSINESS	N/A
10. NEXT MEETING	Officers Meeting Tuesday 4 th October at the Talbot Hotel Committee Meeting Tuesday 1 st November at 6:00pm at the Talbot Hotel and via zoom
11. MEETING CLOSE	The meeting closed at 7:47pm