



**COMMITTEE MEETING MINUTES**  
**3<sup>rd</sup> May 2022**

**The Talbot Hotel, Newtown and via zoom.**

**1. OPEN AND APOLOGIES**

The meeting opened at 6:09pm

**The following Committee Members were present:**

Shaun Patmore, Chris Price, Brett Simmonds,  
Mat Allen, Kylie Phipps, Mat Phipps, Mark De Jong,  
Karin Mathison by zoom

**The following apologies were recorded:**

Larry Eaton, Marcus Delaney

**The following were in attendance:**

Jasmin Emerson, Harley Phipps, Jed Metcher, Michael O'Halloran

---

**2. DISCLOSURES OF CONFLICT OF INTEREST**

None recorded.

---

**3. CONFIRMATION OF MINUTES – PREVIOUS COMMITTEE MEETING**

**Resolution:** The Committee confirms the Minutes of the meeting of 29/03/2022 with amendments to the action sheet.

**Moved:** Chris Price

**Seconded:** Mat Phipps

---

**4. MATTERS ARISING FROM PREVIOUS COMMITTEE MEETING**

Matters arising from the previous committee meeting were reviewed:

**1. Timing review standing item –**

- Issue with rider's name where same machine and same number used.
- Rider is showing DNF in Natsoft, needs correcting to reflect 17 points were awarded.
- Issue with new club memberships close to an event.

**Resolutions:**

- JE to discuss issues with Grahame and update Natsoft.
- JE to review club member status the day before an event and relay to timing staff.
- JE to meet with KP to clarify Natsoft points sheets
- SP to discuss points with M. Long for clarification

**2. Transponder register standing item –**

- KP to manage transponder register and present at each meeting.

**3. Action sheet items –**

- JE has circulated draft camping rules document for feedback and review

<b>5. FINANCE</b>	Ride and Race Days 09 <sup>th</sup> and 10 <sup>th</sup> April: \$2500 profit. <b>Resolution:</b> N/A
<b>6. SOCIAL EVENT VENUE &amp; DATE</b>	Jasmin will email 2 proposed venues, menu options and suggested dates for the committee to vote on.
<b>7. MTAS DRUG &amp; ALCOHOL TESTING</b>	Drug and alcohol tests for riders and officials were recently conducted at a TMCC event, testing is scheduled for State round events.
<b>8. JUNIOR RIDER PROMOTION</b>	Junior member promotion ideas to increase junior numbers: The proposed dates are 29/10 and 20/11 as Junior specific ride days. Ideas include a flyer drop at local bike shops, dirt track clubs. The committee to consider further ideas and the length of the session times.
<b>9. SPORTS ADMIN POSITION REVIEW</b>	The committee discussed the role has made a positive difference to the club. JE encouraged the committee to regularly respond to emails to keep communication open.
<b>10. UPSKILL VOLUNTEERS/FLAGPOINT CONTACTS</b>	MP will mentor volunteers and officials by: <ul style="list-style-type: none"> <li>– Monitoring current accreditation levels</li> <li>– Encouraging volunteers to upskill, promoting further accreditation and officiating roles within the club and advise on upcoming courses.</li> </ul> <ul style="list-style-type: none"> <li>• JE to forward a current list of accredited officials to MP</li> <li>• KP has created a document for volunteer/flag point contact numbers.</li> </ul>
<b>11. PURCHASE OF 2 GENERATORS/ TRANSPONDERS/BATTERIES</b>	As per the current transponder schedule: Total stock on hand = 96 Retired units = 40 Batteries required = 34  The committee will keep 120 total stock on hand to be replenished once it falls below 100. <ul style="list-style-type: none"> <li>• SP to purchase 24 new units and 34 batteries and research costs for a backup timing decoder box.</li> <li>• CP to research costs for 2 large generators with multiple outlets.</li> </ul>
<b>12. NOVICE RIDERS</b>	The committee will continue to monitor for riders meeting the qualifying time for their class. <ul style="list-style-type: none"> <li>• CP to discuss with TMCC about including a 115% cut off in qualifying times in the supplementary regulations.</li> </ul>
<b>13. GENERAL BUSINESS</b>	Private booking enquiries and race secretary admin tasks to be managed by JE.  The Annual General Meeting to be held on 31/05/2022 <ul style="list-style-type: none"> <li>• KM and JE to create Facebook post to call for nominations by 12/05</li> <li>• JE to add new lap records to the website</li> <li>• JE to respond to private practice enquiry for Sep/Oct</li> <li>• CP will wait for more information on vintage hill climb</li> </ul>
<b>14. NEXT MEETING</b>	The next meeting and AGM will be held at the Talbot Hotel Tuesday 31 <sup>st</sup> of May at 6:00pm and via zoom.
<b>15. MEETING CLOSE</b>	KM left the meeting at 7:28pm MDJ left the meeting at 7:38pm The meeting closed at 8:49pm