



COMMITTEE MEETING MINUTES
31st January 2022

Maypole Hotel, New Town

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| 1. OPEN AND APOLOGIES | <p>The meeting opened at 6:08pm</p> <p>The following Committee Members were present: Jasmin Emerson, Shaun Patmore, Chris Price, Brett Simmonds, Peter Woods, Karin Mathison, Kylie Phipps, Matt Phipps, Marcus Delaney</p> <p>The following apologies were recorded:
Mat Allen</p> <p>The following were in attendance:
Kate Louise, Stuart Bugg</p> |
| 2. DISCLOSURES OF CONFLICT OF INTEREST | None recorded. |
| 3. CONFIRMATION OF MINUTES – PREVIOUS COMMITTEE MEETING | <p>Resolution:
The Committee confirms the Minutes of the meeting of 13/12/2021</p> <p>Moved: Chris Price Seconded: Brett Simmonds</p> |
| 4. MATTERS ARISING FROM PREVIOUS COMMITTEE MEETING | <p>Matters arising from the previous committee meeting were reviewed:</p> <ol style="list-style-type: none">1. Timing review standing item – No issues reported2. Action items from last meeting discussed |
| 5. FINANCE | <p>Last ride day 09/01/2022 82 riders. 18 rode for free with vouchers or as a life member/first time rider, Profit made \$1500.</p> <p>Resolution:
N/A</p> |
| 6. SRCT CONTRIBUTION TO THE BASKERVILLE MASTER PLAN | Formal submission to be completed by Shaun and forwarded to Don. |
| 7. EQUIPMENT INFRASTRUCTURE GRANT | No updates as yet, awaiting notification of an outcome around February. |
| 8. FEBRUARY 2022 DAY | <p>Marcus Delaney to lead and follow the novice rider group as an ongoing arrangement, - Standing item.</p> <p>Jasmin and Karin to meet and discuss creating a plan for engaging and communicating with volunteers.</p> <p>Jasmin to review excel sheet for ride/race day roles and work to fill roles.</p> <p>BBQ and trophy presentations on Sunday after conclusion of races.</p> |

9. REVIEW OF PRIVATE RIDE DAY PROCEDURES

Chris discussed the option having private practice days in addition to test and tune days to enable riders to increase speeds but with ambulance in attendance and reduce the minimum riders needed to attend. Chris to compare costs of test and tune vs private practice days and create an internal draft reference sheet for private ride day procedures, update ride day procedures on website.

10. UPDATES TO WEBSITE

Karin has access to the SRCT website wordpress account. This will enable the committee to update 2022 dates, update current committee members, private ride day procedures and 2 hour event dates.

11. EMERGENCY RECORDS & COMMS

Karin discussed rider medical issues and how we are reporting this information to the ambulance staff in the event of an injury. Karin to create ideas for recording and relaying this information and present to the committee. In the interest of rider safety until this time Chris Price and Jasmin Emerson to export current medical information from ridernet and keep in a folder on hand. Medical issues and reporting procedures to be included in ambulance staff induction.

12. COMMITTEE MEETING VENUE

The committee agreed to hold the next committee meeting at the Talbot Hotel Newtown on Tuesday 8th March
Moved: Chris Price **Seconded: Peter Woods**

13. SOCIAL EVENT UPDATE

Committee members/life members event or activity discussed.
Jasmin to find venue or activity options and present to committee. Suggestions included: The Den Jack Greene, Hyperdrive go karts. Committee to decide next meeting

14. GENERAL BUSINESS

Peter Woods discussed the duration of session times, practice vs racers the majority of members said 15 minute sessions were preferred, The committee agreed to keep 12 minute session times. To be included in riders briefing

Moved: Brett Simmonds, Seconded: Peter woods

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Moved: Chris Price **Seconded: Peter Woods**

15. NEXT MEETING

Tuesday 8th March at the Talbot hotel

16. MEETING CLOSE

Shaun Patmore left the zoom meeting at 7:28pm

The meeting closed at 7:34pm